



St Mark's C of E Junior School
Robert Burns Avenue
Cheltenham
GL51 6NU
01242 702280
Headteacher: Mrs A Fitch

Growing together, becoming all we are created to be

18/12/25

Dear Parents and Carers,

Re: Installation of CCTV on School Grounds

We are writing to inform you that, in line with our safeguarding and security measures, Closed Circuit Television (CCTV) will be installed across all external areas of the school premises, effective from 5th January 2026.

The purpose of this system is to:

- Ensure members of the school community feel safe
- Deter criminal activity and protect school assets and buildings
- Assist the police in deterring and detecting crime
- Help determine the cause of accidents and resolve disputes fairly

Please be assured that:

- CCTV will only monitor external areas; cameras will not be placed in classrooms, toilets, or changing rooms.
- The system complies with the Data Protection Act 2018 and UK GDPR and is registered with the Information Commissioner's Office.
- Footage will be stored securely for a limited period (normally 30 days) and accessed only by authorised personnel.
- CCTV will not be used to infringe on privacy or for any purpose other than those stated above.

Appropriate signage will be displayed around the school to inform everyone that CCTV is in operation.

If you would like to read the full CCTV Policy or have any questions, please contact the school office or visit our website from 5th January 2026.

Thank you for your continued support in helping us maintain a safe and secure environment for the St Mark's school building and the wider community.

Best wishes,

A handwritten signature in black ink, appearing to read 'A Fitch'.

Mrs A Fitch
Headteacher

